

KGAM - AGM – Minutes May 18th 2021

Due to the Government restrictions on public gatherings members attendance was not possible. This AGM was held by Zoom as a closed Trustees meeting with postal voting only and was chaired by Linda Davies

Present were Daren Bubb, Linda Davies, Terry Nunn & Val Power.
Apologies received from Peter Bott

7 Voting papers were received plus 8 members giving their Proxy vote in favour of:-

Linda Davies	David Ibbott Elsa Newman Draper Colin Draper Roger Thompson Mike Ingram Colin Merritt Mike Cuff
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Daren Bubb	Cynthia Merritt
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Votes in favour of all the declared Nominees:-

David Ibbott
Richard Hazell
Mike Ingram
Colin Merritt
Cynthia Merritt
Mike Cuff

Votes against one Nominee:-

John Lover

1. Minutes of the 2020 AGM

Acceptance of the minutes proposed by Terry Nunn seconded by Daren Bubb

2. Chairman's Report by Linda Davies – 2021

Ladies and Gentlemen due to the continued COVID 19 Pandemic there is not a great deal for me to be able to report to you this year as our Group activities have continued to be severely curtailed. Sadly all training, lectures, social activities and meetings are still cancelled but there is a glimmer of hope that things will start to gradually return to normality under the Government's Roadmap.

Virtual meetings have been held between Group members & HQ using Zoom and also Webinars with HQ. My thanks to Peter Bott and Neil Lakeland for representing the Group on those occasions. Committee meetings continue monthly as usual.

To ensure that we keep in touch with members regular newsletters have been sent out via Mail Chimp and personal contact has been made with all Observers by telephone and email.

At the moment we have 45 Observers, of whom 13 are Local Observers and 32 are National Observers, eleven of those are also Training Officers. 8 of our National Observers are awaiting re-test. We also have two Trainees.

A poll is now underway to ascertain how many of the Observers will feel able to return and when. Those that are willing will first have to be re-trained by their peers after April 12th before being able to go out on a one to one basis with an Associate end of May/June time. For the foreseeable future all will be required to wear PPE. This is in line with the current Government Roadmap which may change but hopefully will remain as is so that we can at last get the Group moving again.

To the year ending 31 March 2021 the Group has only been able to conduct seven advanced tests. Six of those Associates passed - three of whom with a F1rst and unfortunately one wasn't recommended.

There are 23 Associates at various stages of training waiting to continue with a further 22 yet to start. As soon as is practicable Terry will be contacting them all to get training underway again.

Our outside events team have also had their antics curtailed with nothing able to take place for the last twelve months. Some good news on the horizon is that the Classic Car Events are hoping to run three shows later in the year and other organisations are working on their plans too. So hopefully the team will soon be able to get back out there!

Sadly all social activities had to be cancelled too but we are hopeful that we can resume on September 21st when Mary Smith will at last get the opportunity to give us her presentation on 'A School Girl's War' This will be confirmed on the website later in the year. You never know we may even get to enjoy our famous Christmas Quiz in December although we may have to bring all our own refreshments.

Due to inactivity the Committee has decided to postpone awarding this year's Stan Hawkins Certificate as have I for the Chairman's Award. Last year's recipients John Mills and Elizabeth Cooper have yet to be presented with their awards which hopefully can take place at a special presentation evening in September. Hopefully successful associates can have their Advanced Driving Certificates presented too.

My thanks go to Terry Nunn our Associate Coordinator, Graham Aylard-Poxon our Website & Social Media Co-ordinator, Sue Sharp our hardworking Membership secretary, Mike Ingram our Lecture Team Leader, Avice Harms our Minutes secretary, Neil Lakeland our GDPR Manager, Phil Mason & Alan Rowe our outside events team and Neil Oliver who once again kindly reviewed this year's accounts.

As always your Committee continue to beaver away and a special thanks to them all and to the Group Officers: Vice-Chairman Peter, Val our Group Secretary and Daren our Treasurer all of whom have done an amazing job over the last year despite the Pandemic. My thanks to everyone for their continued support.

May I take this opportunity to congratulate our Vice-Chairman Peter Bott who has now been made Chief Observer in recognition of all his hard work both at The Barn and Grove Green. Well done Peter and thank you!

So let's all stay safe and obey the rules then perhaps we can look forward to meeting up face to face again soon.

Acceptance of the report proposed by Val Power and seconded by Daren Bubb

3. Treasurer's Report by Daren Bubb

<p>Kent Group of Advanced Motorists Accounts for the year ended 31 March 2021</p>
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RECEIPTS AND PAYMENTS	12 months to 31 March 2021	12 months to 31 March 2020
	£	£
Receipts		
Subscriptions - Full	1,777	2,820
Subscriptions - Associates	744	1,736
	<u>2,521</u>	<u>4,556</u>
Gift Aid	268	349
Bank interest	279	407
Other income	313	219
Total receipts	<u>3,381</u>	<u>5,531</u>
Payments		
Hall hire	228	1,922
Magazine	588	510
Postage	1	1,228
Stationery and printing	43	502
IT costs	30	296
Equipment repairs	0	218
Insurance	0	145
Training	0	1,099
Travel	0	404
Refreshments	4	232
Events and publicity	0	1,510
Other expenses	35	194
Sub-total	<u>929</u>	<u>8,260</u>
Asset purchases during the year		
DVD player and cables	0	80
Sub-total	<u>0</u>	<u>80</u>
Total payments	<u>929</u>	<u>8,340</u>
Net receipts/(payments) for the year	2,452	(2,809)
Cash funds last year end	22,281	25,090
Cash funds this year end	<u>24,733</u>	<u>22,281</u>

STATEMENT OF ASSETS AND LIABILITIES	As at 31 March 2021	As at 31 March 2020
Cash funds	£	£
Deposit account	22,955	21,727
Bank current account	1,708	484
Cash floats	70	70
Total cash funds	24,733	22,281
Assets retained for the charity's own use	Original Cost	31 March 2021 Current value
Details	£	£
Projector for The Barn	312	54
Cabinet for The Barn	151	28
Laptop for The Barn	384	80
Laptop for Grove Green	434	162
Cupboard for The Barn	171	69
Laptop for The Barn	369	241
DVD player and cables	80	64
	1,901	698

Treasurers' Report to Members

Our year ended 31 March 2021 has closed and I duly provide above our accounts for your consideration previously approved by the Committee. As in previous years I will provide a short commentary supporting these figures for those of you unable to attend the Annual General Meeting (AGM).

As ever can I again thank Neil Oliver for his diligent review of our accounts. It gives us all as group members further comfort to have another set of professional eyes look over and review our figures.

As identified in the Chairman's' report, and as experienced by us all, the Covid pandemic has had a considerable impact on our finances for the year. With training being suspended for large parts of the year, this has substantially reduced income generated from supporting our Associates.

Bizarrely though, and of even greater impact on our accounts for the year, has been the impact of IAM HQ at Welling Garden City (WGC) to no longer collect local group subscriptions. In previous years, WGC have collected from us both our national and local subscriptions, passing the latter onto KGAM. From 1 April 2020, they have no longer been collecting our local subscriptions and in doing so we have seen our full member subscriptions plummet as members have inadvertently not realised their group subscriptions are not being paid.

To put this into perspective, our receipts for full subscriptions in 2019/20 was £2,820 equating to around 564 paying full members.

For 2020/21 our full membership subscriptions was £1,777 which included £170 relating to March 2020 being paid to us by IAM in April. As such, for 2020/21 we have effectively received full member subscriptions relating to 2020/21 from around 321 members vs 564 for last year. At £5 each that equates to a reduction in income of £1,215 for the year.

I must say that this initially caught me out and accordingly may well have slipped many others attention as well. What this effectively means is that we have “lost” c240 members during 2020/21 and many of you may not even have realised your local subscription to KGAM has lapsed (I have paid up now!).

We would be delighted if you could set up a new Standing Order for £5 per year so that you can remain part of the KGAM family.

Payments

With hall based training pretty much suspended for 20/21, committee have put a very tight lid on our outgoings and accordingly we have only paid out £929 this year compared to £8,260 last year plus £80 on new assets.

What this means overall is despite what can only be described as a torrid year that by tightly controlling our outgoings the group has delivered an excess of income over payments for the year of £2,452 and accordingly our total cash funds stand at a very healthy £24,733 as of 31 March 2021.

So, my final reminder is for those of you that have inadvertently “temporarily left us” we hope you are able to set up a new Standing Order for your local subscriptions. Thinking about 2021/22 we all look forwards to training recommencing so that we can get back out on the roads.

Approval of the accounts was proposed by Terry Nunn and seconded by Val Power

4. Elections -	Chairman	Linda Davies	Elected unopposed
	Vice-Chairman	Peter Bott	Elected unopposed
	Secretary	Val Power	Elected unopposed
	Treasurer	Daren Bubb	Elected unopposed

Committee members - John Bowman, Avicce Harms Mike Ingram, Phil Mason
Terry Nunn, Neil Regan, Alan Rowe & Sue Sharp were all elected unopposed

5. Members Questions - None

6. Presentations - None due to lockdown

7. A O B - None

Linda thanked everyone for attending and closed the meeting at 19.15